

Rockland Farm Alliance 2017 CSA at Cropsey Community Farm Membership Agreement

This is an agreement between Cropsey Community Farm, a project of the Rockland Farm Alliance, and you, the Community Supported Agriculture (CSA) Member, wherein Cropsey Community Farm agrees to provide you with fresh, local, seasonal vegetables and/or flowers in return for your purchase of a share of the Cropsey Community Farm harvest.

Your share, purchased in advance, helps to finance our seed, planting, equipment and labor costs enabling us to bring you biodynamically grown local food from May through November.

The following outlines the terms of this agreement:

FARM LOCATION & CONTACT INFORMATION

Cropsey Community Farm / Rockland Farm Alliance 220 South Little Tor Road New City, NY 10956 csa@rocklandfarm.org

SEASON – 25 weeks. First pick-up dates: **TUES** – May 30, 2017, **THUR** – June 1, 2017 & **SAT** – June 3, 2017 Last pick-up dates: **TUES** – Nov. 14, 2017, **THUR** – Nov. 16, 2017 & **SAT** – Nov. 18, 2017

WHAT MEMBERS RECEIVE

- Approx. 8-10 pounds of freshly harvested, biodynamically grown produce one day per week each week of the season. (Exact amounts will vary depending upon the growing season, weather, etc.)
- Free access to our year-round program of farm workshops.

SHARE TYPES & PRICING 1. General Vegetable Share

(Cropsey Pick-up only) – \$750 Entitles a member to approx. 8-10 pounds of freshly harvested, organically grown produce per week picked up at Cropsey Community Farm, plus FREE access to our year-round program of farm workshops.

2. Pre-Packaged Vegetable Share (Hungry Hollow Co-op, Nyack Farmers' Market or Valley Cottage Library only) – \$790

Entitles a member to approx. 8-10 pounds of freshly harvested, organically grown produce per week pre-packaged for pick-up at Hungry Hollow Co-op, Chestnut Ridge, NY; Nyack Farmers' Market; or Valley Cottage Library; plus FREE access to our year-round program of farm workshops. Price includes purchase of 2 insulated totes and our cost for packing and transporting to pick-up site. CSA Members picking up at Hungry Hollow get a discount for any Co-op shopping they do on pickup days. CSA members get a 5% discount on

pickup days; anyone who is a *Co-op AND CSA member* will enjoy 10% off on pickup days. In addition, Co-op Owners who join the CSA receive a \$25 Co-op gift card. **3.**

Working Vegetable Share (Cropsey Pick-up only) – \$650 (after rebate) with 16 work hours Entitles a member to approx. 8-10 pounds of freshly harvested, organically grown produce per week, plus FREE access to our year-round program of farm workshops, with a \$100 rebate at the end of the season upon completion of 16 hours of pre-scheduled work time with the farm team. For details about Work Shares see “Work Share Membership Details” below. **4. Cut-Your-Own Flower Share – \$100** Entitles a member to cut a selection of flowers at Cropsey Farm once each week (during scheduled vegetable pick-up hours) for as long as the weather permits. May be purchased in addition to a Vegetable Share or as a stand-alone option. Available to any Membership Type or pick-up location but flowers are picked by member at Cropsey Farm and only on Cropsey Farm pick-up days during scheduled pick-up hours. **5. Cut-Your-Own Herb Share – \$100** Entitles a Member to cut a selection of herbs at Cropsey Farm once each week (during scheduled vegetable pick-up hours) for as long as the weather permits. May be purchased in addition to a

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5. Cut-Your-Own Herb Share – \$100 (continued)

Vegetable Share or as a stand-alone option. Available to any Membership Type or pick-up location but herbs are picked by member at Cropsey Farm and only on Cropsey Farm pick-up days during scheduled pick-up hours.

PICK UP LOCATIONS & DAYS **1. Cropsey Community Farm,** 220 South Little Tor Road, New City, NY 10956

Follow signs for pick-up. TUESDAY 3:00 pm – 7:00 pm

SATURDAY 9:00 am – 1:00 pm

2. Hungry Hollow Co-op, 841 Chestnut Ridge Road, Chestnut Ridge, NY 10977 Pick-up is at cash register. SATURDAY 2:00 pm – 7:00 pm

3. Nyack Farmers’ Market, Main Street Parking Lot, Downtown Nyack, NY 10960 Pick-up is at RFA/Cropsey Community Farm

Booth. THURSDAY 8:00 am – 2:00 pm

4. **Valley Cottage Library**, 110 Rt. 303, Valley Cottage, NY 10989 Inquire at main desk for directions to pick-up

area. TUESDAY 5:00 pm – 7:00 pm

PICK UP POLICIES & PROCEDURES Pick-Up Days: Our tight schedule and small farm team prevents us from deviating from the pick-up schedule, which is a labor-intensive process.

Therefore,

- 1 We are unable to accommodate pick-ups on any other day except your designated pick-up day.
- 2 Any change of pick-up day will incur a \$10 fee.
- 3 If you cannot pick up your share, please arrange to have someone pick it up for you. Shares that are not retrieved within the pick-up time will be donated to a charity or food pantry, or will be sold at the farmers market.

Pick-Up Day Procedures:

- 1 Pick up your share on your designated pick-up day within the specified time frame.
- 2 Cropsey Farm (New City) Pick-ups: Please bring your own bags or boxes, along with some smaller bags or containers for loose items. Pick up is self-serve. A chalkboard will list items and amounts to take. Scales are provided for items that need weighing. Please leave behind any small containers used by the farm to divide loose items into portions. A farm staffer will be on hand if you have questions.
- 3 Pre-packaged Pick-ups (Hungry Hollow, Chestnut Ridge, NY; Nyack Farmers' Market; or Valley Cottage Library): These shares are pre-packaged for member pick-up. Price includes purchase of 2 insulated totes and our cost for packing and transporting to pick-up site. To receive your pick-up please return the previous week's empty tote for use in packing the following week's share. • Hungry Hollow pick-up is at cash register. • Nyack Farmers's Market pick-up is at RFA/Cropsey Community Farm Booth. • For Valley Cottage Library pick-up inquire at main desk for directions to pick-up area.
- 4 Flowers & Herb Pick-ups: Picked by member at Cropsey Farm and only on Cropsey Farm pick-up days during scheduled pick-up hours. Ask for instructions in the vegetable pick-up area.

5 Please be respectful of surrounding property. If picking up at Cropsey Farm please park in the parking field if at all possible. If you are unable to negotiate the hill you may park at the sides of the driveway but please allow room for other cars to leave and enter.

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PAYMENT POLICIES & PROCEDURES Bonus Basket for Early Payment! Pay in full by **February 24** and you will be entitled to an additional pick-up the week before our first regular pick-up dates.

Installment Payments: Members who join by **February 24** may pay in two installments. • One half (\$375) due at time of sign-up. • Balance (\$375) due by **MAY 21**.

How to Make Payments:

- 1 Debit or Credit Card (through PayPal). A PayPal account is not needed. Click "PayPal Check out" button, then "Pay with Debit or Credit Card" on next screen.
- 2 Your PayPal account. Click "PayPal Check out" button, then log into PayPal.
- 3 Dwolla. This payment service requires you to create an account and link it to your bank account. Payment may take a few days. Dwolla is a safe method of payment and saves RFA approximately \$18.00 in PayPal transaction fees. Please Note: Even returning CSA members must re-register with Dwolla each season.
- 4 Check. Click "Mail me an Invoice" under "Pay by Check." Please add a \$10 administrative fee to purchase price for check payments. Make checks payable to: ROCKLAND FARM ALLIANCE, 220 South Little Tor Road, New City, NY 10956
PLEASE NOTE: All members must be paid in full by MAY 21, 2017. Share pick-ups will not be allowed to any member who has not paid in full.

PROCEDURE FOR JOINING

Membership is through our CSA sign-up website:

<http://cropseycommunityfarm.csasignup.com/members/types>

After joining, members can manage membership contact information and pay any remaining balance by logging onto the site. Please Note: Previous members must log on using the same

e- mail and password they used the previous year.

WORK SHARE MEMBERSHIP DETAILS

Work Share Members receive a \$100 rebate at the end of the season upon completion of 16 hours of pre-scheduled work time with the farm team. There are two options for choosing and submitting work hours:

1. Choose your work shifts and submit them during your CSA sign-up. The *Work Hours Timesheet* will appear as you scroll through the sign-up pages. Use the link to the *Farm Work-Shift Schedule* to choose your shifts and enter them on the *Timesheet* as directed. Your work dates will be listed in your *CSA Sign-up Confirmation E-mail*. Please retain for your reference and remember to put your work shifts on your calendar!

– **OR** –

2. Submit your hours after you join our CSA. First, download the *Work Hours Timesheet* from the CSA Work Share Member area on our website (www.rocklandfarm.org). Choose your shifts from the *Farm Work-Shift Schedule*, also in the CSA Work Share Member area on our website. Enter your hours on the *Work Hours Timesheet* as directed and return it as an e-mail attachment to: csa@rocklandfarm.org. Please retain a copy for your reference and remember to put your work shifts on your calendar!

Whichever method you use:

- A copy of your *Work Hours Timesheet* will remain at the farm for you to sign in and out on your work day. It must be initialed by a farm-team supervisor at the end of each shift.
- You may change future work days, if necessary, on the farm copy of your *Timesheet* but please make note of any changes you make. Farm staff will not be responsible for reminding you of your work shifts.

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OUR GROWING PRACTICES

Cropsey Community Farm, a project of the Rockland Farm Alliance, uses organic and biodynamic growing practices. We strive always to build the soil rather than deplete it, leave the

land in better shape than it started in, grow nutritious food, and be part of a healthy ecosystem. For more details on our mission and methods, please see our website,

<http://www.rocklandfarm.org>

RISK OF CROP FAILURE

While we will do our best to provide you with a bountiful weekly share, the quantity of produce may vary from week-to-week, month-to-month and season-to-season due to extreme weather, insects, or other factors beyond our control. By joining our CSA, you are agreeing to share the risk of crop failure with us and other members.

In the unlikely event of a crop failure, our procedure is as follows: If only a small portion of crops fail, we compensate for the failed crops by filling your share with other crops that are ready for harvest at that time. If a large portion of crops fail due to unforeseen natural conditions, we may be unable to provide any product during certain weeks.

HOW WE HANDLE CROP SURPLUSES

In addition to our CSA, we may sell to farmers' markets, restaurants, and health food stores. Additionally, we donate regularly to local food pantries. We prioritize our CSA; thus we provide a full and diverse share to our members and avoid over-delivery of any one product to our other markets. When production of our CSA segregated crops are especially abundant, we pack as much as possible into member shares. However, we don't want to overwhelm members with so much produce that it goes to waste.

Please Note: we do produce certain items exclusively for our other outlets. So, you may see some of our products that you do not receive in your CSA share at farmers' markets and in health food stores.

COMMUNICATING WITH US

1. To join our CSA, please log onto our CSA sign-up website: <http://cropseycommunityfarm.csasignup.com/members/types>
- 2 For further details and answers to many of your CSA questions, please refer FIRST to the CSA section of our Rockland Farm Alliance website where there is detailed information and a list of FAQ's.
- 3 For information not available in this agreement or on our website, you may e-mail: csa@rocklandfarm.org
4. Every week members will receive an e-mail with information

about the contents of that week's pick-up and some recipe ideas.
By clicking below, I agree to purchase the membership share. I understand that, although unlikely, the farm may change parts of this agreement related to production and distribution from time to time. I understand that they will contact me via email in advance of any changes to this agreement.